

- Approved By : All India Council for Technical Education, New Delhi
- Recognised By : Directorate of Technical Education, Raipur (C.G.)
- Affiliated To : Chattisgarh Swami Vivekanand Technical University, Bilai (C.G.)



CHOUKSEY
Engineering College
ISO 9001 - CERTIFIED INSTITUTE

CHOUKSEY ENGINEERING COLLEGE

CERTIFICATE OF HEAD OF THE INSTITUTION

Website: www.cecbsp.in

Lal Khadan, Masturi Road, NH-49, Bilaspur, Chhattisgarh
Email: info@cecbilaspur.ac.in

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TO WHOMSOEVER IT MAY CONCERN

This is to certify that Chouksey Engineering College, Bilaspur affiliated to CSVTU Bilhail has adopted a feedback system for the enhancement of academic performance and ambience of the institute by taking suggestions from stakeholders of each programme. The feedback has been taken from the following

Stakeholders:

1. Students
2. Teachers
3. Employers
4. Alumni

Based on the Feedback Analysis, Action Taken Report (ATR) is prepared, and corrective measures have been implemented. This eventually helps to fine-tune the teaching learning process and uplift the academic facilities. The Feedback blank forms, Filled forms, Analysis Reports and Action Taken Report (ATR) are made available in our website www.cecbilaspur.in

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FEEDBACK POLICY AND FEEDBACK PROCEDURE

Feedback Policy

1. Purpose of Feedback

Feedback is the essence of two-way communication between the provider and the receiver. Effective feedback, both positive and negative is important for continuous improvement as It helps in understanding the strengths, weaknesses, opportunities and challenges faced by the organization. It is advantageous to the organization as well as the stakeholders as Improvisations made based on the feedback received, benefits all the stakeholders. Feedback from students, employees, alumni inculcates a sense of ownership about the organization and makes them feel valued and responsible. Regular feedback is important across the entire organization in order to remain aligned to goals and is part of continuous learning process for regular improvisations to serve better. The college in its mission for continuous improvement in all sectors, academic or administrative, has entrusted IQAC with the responsibility for arranging feedback responses from all stakeholders of the College on quality related institutional processes.

2. Feedback Schedule

The format for each type of feedback to be filled by each stakeholder shall be prepared by a Curriculum Committee under IQAC. The feedback forms to be collected electronically shall be prepared through a email monitored by Curriculum Committee under IQAC.

3. STAKEHOLDERS

The multiple stakeholders of the College are:

- Students
- Teachers
- Employers
- Alumni



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4. TYPES OF FEEDBACK

4.1 Student's feedback has three dimensions viz.

a) Feedback about Curriculum- The feedback about curriculum will collect students input on all aspects of curriculum including the course content, learning resources, learning environment, quality of transaction and evaluation. It shall be collected by students of every semester/year at the end of semester/year as applicable.

b) Feedback about Quality of Teaching

This shall involve feedback about quality of teaching of each faculty member teaching a particular subject. The standard format will be circulated from IQAC to the students to understand about the teaching methods used and the learning environment during class room teaching be collected minimum of once every year.

c) Feedback about College and its functioning

This will entail feedback about all the infrastructure and facilities in the College. Entire Campus namely classrooms, library, transportation, ICT labs, resource rooms, students section, cafeteria, girls common rooms, campus life shall be covered in this particular feedback. This shall be collected once a year.

4.2 Teacher's Feedback about curriculum

The purpose of this feedback is to obtain the teachers input on the overall of teachers on curriculum design & revision, employability, examination patterns & reforms, teaching methods and overall teaching-learning environment. The feedback from teachers will be collected once during an academic year.

4.3 Employer's Feedback

The purpose of this feedback is to gather input from employers regarding the quality of graduates and to assess whether the expectations of recruiters were fulfilled. The student's ability to handle the professional situations, professional competencies and skills, knowledge acquired during their learning can also be assessed. The feedback will cover mechanisms for Parent teacher's interaction, promotion of professional communication and competencies etc. delivery of academics including course employability, skill training, practical learning and their overall satisfaction related to the progress of the student.

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4.4 Alumni Feedback

The purpose of this feedback is to obtain the inputs from the alumni on the quality of program at College. This will also help in assessing the extent of attainment of the programme outcomes. This feedback will be collected from all participating alumni of college during annual Alumni meet or through e-mail.

5. Mechanism of Circulation of feedback formats:

Students Feedback about Curriculum, Quality of Teaching, and about College and its functioning through IQAC head/coordinator .Teachers share feedback about Curriculum through IQAC Chairman .Alumni provide feedback through Alumni coordinator or Coordinator Placement Cell. Employers share feedback through Principal .

6. Collection and Compilation of Feedback data:

The data on the feedback shall be collected through a structured Feedback Schedule developed for specific stakeholder. It may be collected online or off line mode.

7. Analysis of feedback received and review of results:

The feedback received will be analyzed offline or online as per the mode of collection and results will be statistically analyzed for each stakeholder separately and shall be graphically represented for better understanding.

8. Discussion and Review of Feedback:

Power Point Presentation on different feedback obtained by respective head/coordinator will be made in open house of the college before presenting to the IQAC.

9. Action taken:

The actions about the collected feedback after analysis shall be taken as per the outcome of the feedback of specific domain. The action taken report by each concerned feedback shall be submitted to IQAC within a month of analysis of feedback by the Head/Coordinator.

10. REVISION OF FEEDBACK FORM

The feedback forms can be revised as per the need of the situation and as per the requirement of the feedback to be obtained. The revisions shall be made by the feedback committee and shall be approved by IQAC.



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